Request Bus Stop Change

Your child's bus stop has been assigned based on its reasonable proximity to your home, the efficiency of the bus route and consideration for your child's safety. If you would like to <u>permanently</u> change your child's bus stop to another stop already serviced by a bus assigned to your child's school, please contact the Transportation Office directly.

To create a new stop or move an existing stop, you must identify a "verified safety problem" your child is having with their present assignment. In order to activate this process, you must complete a "Request for a Bus Stop Addition or Location Change" form below.

Note: Distance to the present stop and/or not being able to see your child from your home are not usually considered valid reasons to change your child's assignment.

Once the Transportation Department receives your completed request, it will carefully be reviewed for your concerns. Please give the Department ten (10) working days to respond to your request.

Alternate Stop Request

You will need to submit a written request and both a letter from your babysitter stating their intent to act in this role, as well as a **current utility bill** as proof documenting the sitter's residency.

All bus stops are a maximum of a 3 minute walk or less